

**FORM OF REPORT/APPLICATION FOR PERMISSION TO THE PRESCRIBED
AUTHORITY FOR THE BUILDING OF OR ADDITION TO A HOUSE**

To

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Sir,

This is to report to you that I propose to build a house/to make addition to my house.

This is to request that permission may be granted to me for the building of a house/the addition to the house.

The estimated cost of the land and materials for the construction/extension is given below:

1. Location (Survey No./Village/ District /State). :
2. Area :
3. Cost :

BUILDING MATERIAL ETC:

1. Brick/Rate/Quantity/Cost :
2. Cement/Rate/Quantity/Cost :
3. Iron/Rate/Quantity/Cost :
4. Timber/Rate/Quantity/Cost :
5. Sanitary Fittings/Cost :
6. Electrical Fittings/Cost :
7. Any other Special Fittings/Cost :
8. Labor Charge :
9. Other Charges, if any :

I. **TOTAL COST OF THE LAND AND BUILDING**

II. The construction will be supervised by myself/The construction will be done by the contractor
sri.....

I do not have any official dealings with the contractor and the nature of my dealings with him is /was as under:

III. The cost of proposed construction will be met as under:

- A. Own Savings :
- B. Loan/Advance with :
- C. Other sources with details :

Encl:

Yours faithfully,

(Enter the name and place of business of contractor)

NOTE:

1. Strike out portions not applicable.
2. Copy/Copies of permission for acquiring the plot and /or construction of existing building, obtained from the Railway Administration under the accompany this application form.
3. Details of House Building Advance taken, if any to acquire the land/ and the construction of the existing builing, should accompany this application form.
4. Copy of the approved plan should accompany this application form.